# HILLS SEQTA PARENT INFORMATION BOOKLET



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#### SEQTA ENGAGE IMPLEMENTATION AT HILLS

This booklet will guide you through the process of setting up SEQTA Engage, introduce the key features, and explain why we believe this transition will benefit everyone involved in the learning journey.

The move to SEQTA Engage is part of our ongoing commitment to creating an open and collaborative learning environment. By providing parents and students with ongoing and up-to-date information, we aim to:

- Foster greater partnership between home and school
- Enable parents to support their child's learning more effectively
- Provide ongoing, specific feedback for student growth.

We believe that this greater involvement will have a positive impact on student learning outcomes and foster a community of collaboration between students, teachers, and parents.

SEQTA Engage is available via two different methods:

- Via an App that is available through the Apple Store or Google Play Store
- Using a web browser on any device



#### KEY FEATURES FOR PARENTS OF SECONDARY STUDENTS

#### **Continuous Reporting**

Instead of traditional termly reports, SEQTA Engage provides ongoing reporting of student progress. This means that you will have up-to-date information about your child's performance at all times. Semester reports will still be provided to summarise overall progress. These will be available on SEQTA Engage at the end of each semester and an email will be sent to advise of their release.

Parents can view assessment results and specific feedback provided by teachers. This feedback will be updated twice per term for most subjects, allowing parents to track their child's progress continuously. The focus is on providing detailed insights into each student's strengths and areas for improvement.

#### **Lesson Plans and Learning Resources**

SEQTA Engage provides parents and students with access to lesson plans and learning resources. This feature helps parents understand what is being taught in the classroom and how to best support their child at home.

#### **Timetables and Homework**

With SEQTA Engage, parents can easily access their child's timetable, homework, and assessment due dates. This helps parents ensure their child is staying on track with their studies and upcoming tasks.

#### KEY FEATURES FOR PARENTS OF PRIMARY STUDENTS

#### Timetables, Subject Outlines and Semester Reports

SEQTA engage will provide access for parents to view their child's general class timetable and subject overviews. Please note that these features are still being developed in Primary and may not be fully complete until the end of Term 1.

Semester Reports will be accessed on SEQTA Engage at the end of each semester. Parents will receive an email to advise when these are released.

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#### HOW TO DOWNLOAD AND SET UP THE SEQTA ENGAGE APP ON YOUR PHONE

Download the app to get push notifications and fingerprint authentication:



Google Play

#### Step 1: Download the App

- Android Users: Go to Google Play and search for "SEQTA Engage." Tap "Install" to download the app.
- iOS Users: Go to the App Store and search for "SEQTA Engage." Tap "Download" to install the app.

Once you have downloaded the app, check your emails for the Welcome email.

#### Step 2: Set Up Your Account

- You will receive a Welcome email from our school. If you have not received this email, please contact the school office.
- Using your phone, tap on the QR code in the Welcome email. If the QR code does not do anything when selected, this indicates the email client is blocking it. Where this is the case, tap on the "Set up your account now" link in the email.
- Enter your desired password and tap "Reset my password and login".

#### Step 3: Explore SEQTA Engage

Once you've set up your account, you can start exploring SEQTA Engage. The intuitive interface makes it easy to navigate and find the information you need.

#### Manual Set Up

If required, the App can be configured manually using the following steps.

- Enter the school website: engage.seqta.hills.sa.edu.au
- Enter your username: your email address registered with the school
- Create your desired password



### Welcome to SEQTA Engage.

Mrs Sally Morgan, Hills Christian Community School has created a SEQTA Engage account for you.

#### Set up your account now.

#### Set your new password

Enter the new password for your account. Passwords must be 8 to 64 characters in length.

DESIRED PASSWORD

#### CONFIRM PASSWORD

PASSWORD WARNINGS

PASSWORD SUGGESTIONS

Reset my password and login



#### HOW TO ACCESS SEQTA ENGAGE VIA A WEB BROWSER ON ANY DEVICE

#### Step 1: Set Up Your Account

- You will receive a Welcome email from our school. If you have not received this email, please contact the school office.
- Click on the "Set up your account now" link in the email.
- Enter your desired password and click "Reset my password and login"

#### Step 2: Explore SEQTA Engage

Once you've set up your account, you can start exploring SEQTA Engage. The intuitive interface makes it easy to navigate and find the information you need. You can access SEQTA Engage any time via a web browser by visiting <u>https://engage.seqta.hills.sa.edu.au</u> You may wish to bookmark this address.

#### FORGET YOUR PASSWORD?

You can simply reset your password by clicking on the 'Forgot your password?' Link on the SEQTA Engage login page. You will be sent a new email with a link to create a new password.

#### SUPPORT AND ASSISTANCE

We understand that transitioning to a new system can be challenging, and we are here to support you. If you encounter any issues or need help setting up SEQTA Engage, please contact seqta@hccs.sa.edu.au for assistance. We will also be hosting workshops early in the year to guide parents through the features of SEQTA Engage and answer any questions.

#### CONCLUSION

We are confident that SEQTA Engage will bring significant benefits to our school community by fostering stronger partnerships between parents, students, and teachers. We look forward to working together to support your child's learning journey.



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www.hills.sa.edu.au